

**NASA GLENN RESEARCH CENTER  
ON-THE-JOB TRAINING (OJT)**

<b>EMPLOYEE NAME</b>	<b>POSITION</b>	<b>ORG. CODE</b>	<b>SUPERVISOR'S NAME</b>		<b>TIME FRAME OJT COVERS</b>	
<b>KNOWLEDGE &amp; PERFORMANCE OBJECTIVE (DESIRED OUTCOMES)</b>	<b>TASK(S) ASSIGNED TO MEET OBJECTIVE</b>	<b>DESIGNEE ASSIGNED</b>	<b>DATE STARTED/ COMPLETED</b>	<b>NO. OF HOURS TO COMPLETE</b>	<b>SUPERVISOR/ DESIGNEE INITIALS</b>	